

## HeForShe x UvA Articles

Name

### Article 1

The name of this Registered Student Association shall be HeForShe x UvA herein referred to as HeForShe x UvA.

Seat

### Article 2

The student association is located in Amsterdam, Netherlands.

Purpose/Mission

### Article 3

- a. HeForShe is a solidarity campaign for the advancement of gender equality, initiated by the United Nations (UN Women). The goal of the movement is to achieve equality by encouraging all genders to partake as agents of change and act against negative gender stereotypes and behaviors.
- b. The HeForShe x UvA student association wants to achieve this goal by encouraging discussions, diversity and education through understanding.

Membership

### Article 4

Membership shall be divided into three categories: the Board, the volunteers, the members.

- a. Board Members
  - i. Shall be currently enrolled students at the University of Amsterdam.
  - ii. Annual provision: refer to Article 9.
  - iii. Shall have the right to vote in all matters affecting HeForShe x UvA.
  - iv. Shall be able to hold office in HeForShe x UvA.
  - v. Shall have the right to attend and participate in all HeForShe x UvA board meetings and events.
- b. Volunteers
  - i. Shall be currently enrolled students at a higher education institution in the Netherlands.
  - ii. Annual provision: refer to Article 9.
  - iii. May not vote or hold office in HeForShe x UvA.
  - iv. Shall have the right to attend and participate in all HeForShe events.
  - v. Shall have the right to attend Board meetings, upon invitation by any Board Member.
  - vi. Shall be a Member of HeforShe x UvA.
  - vii. Shall be elected by the Board, by a majority of at least 50%.
  - viii. An application can only be submitted to the open positions.
  - ix. A current volunteer shall have the right to re-apply.
  - x. A person may be in the same volunteer team for a maximum of 2 years.
  - xi. Shall have the right to apply to become a Board Member.
- c. Members
  - i. Shall be currently enrolled students at a university in the Netherlands.
  - ii. Annual provision: refer to Article 9.
  - iii. May not vote or hold office in HeForShe.

- iv. Shall have the right to attend and participate in all HeForShe events free of charge.
- v. Shall have the right to apply to become a Volunteer.
- vi. Shall have the right to apply to become a Board Member.

#### End of Membership

#### **Article 5**

End of Membership occurs:

- a. By cancellation by the Member. If this cancellation occurs in the midst of the academic year, the annual contribution cannot be refunded regardless.
- b. By cancellation by the Board Members. This can only be done when a Member has ceased to apply the membership requirements.
- c. By dismay. This can only be done when a member acts in conflict with the Articles of HeForShe x UvA, regulations or decisions of the association or by unreasonably disadvantaging the association.

#### Board

#### **Article 6**

- a. Elections
  - i. Board elections/selections shall take place during the second month of block 5 (May) and no later than four weeks prior to the last day of classes.
  - ii. New Board members shall be elected by the current Board.
  - iii. Elections of Board Members shall be conducted by the current president unless he/she/they is running for re-election in which case it will be handled by the Secretary.
  - iv. Election of a candidate requires a vote of more than 50% of present voting Board Members.
  - v. An application can only be submitted to the open positions, which open up when a previous Board member occupying that position is not running for re-election for that same position.
  - vi. In case a current Board Member runs for re-election in their current position, their right for approving that particular decision is taken away.
  - vii. If a current Board member wishes to apply for an open position, other than the one they are currently occupying, they need to go through the standard application process.
  - viii. A current Board Member can run for re-election once, meaning that the maximum time as a Board Member is 2 consecutive years.
  - ix. Notification of the location, date, and candidates for election must be sent to all Board Members at least a week prior to voting.
- b. Removal
  - i. A unanimous vote of the present voting Members of the Board is required to remove a Board Member.
  - ii. The removal of a Board member shall only be brought up if this Member has not fulfilled his/her/their duties mentioned in the rest of this article and/or if he/she/they has breached the rules mentioned in Article 8.
  - iii. Notification of date and location of a removal hearing is required to be sent to all Board members one week prior to the hearing date.
- c. President (or Co-Presidents)
  - i. Shall be the official representative(s) of HeForShe x UvA in all functions.
  - ii. Shall chair all meetings of HeForShe x UvA (including Board meetings).

- iii. Shall fill Board Members' seats in case of vacancies.
  - iv. Shall be the main point of contact between HeforShe x UvA and the UvA.
  - v. Shall prepare the Annual Report at the end of the academic year.
  - vi. Shall ensure a smooth transition between the current Board, and the next, newly-elected Board.
  - vii. Possibility of having a Co-President who will share these duties. They shall decide which duties each of them have at the beginning of their term. The decision shall be approved by the other Board members.
- d. Secretary
- i. Shall be responsible for all HeForShe x UvA correspondences and records.
  - ii. Shall manage the HeforShe x UvA email account.
  - iii. Shall maintain the attendance and membership rosters.
  - iv. Shall maintain written records of all HeForShe x UvA events and meetings.
  - v. Shall set an agenda for each Board Meeting in collaboration with the President (or Co-Presidents).
  - vi. Shall communicate the agenda for the next Board meeting to the other Board members at the latest 48 hours before the Board meeting.
  - vii. Shall update the HeForShe x UvA website with all new relevant information, with a regular focus on the news page.
- e. Treasurer
- i. Shall create and maintain a budget as decided upon by HeForShe x UvA.
  - ii. Shall be familiar with all University financial procedures.
  - iii. Shall be responsible for all HeForShe x UvA funds.
  - iv. Shall be responsible for making sure that all present members have paid their annual contribution.
  - v. Shall be the representative with the University's financial officials.
- f. Communication Officer (or Co-Communication Officers)
- i. Shall draw up a Communication Plan for the year ahead at the beginning of the academic year.
  - ii. Shall manage the social media accounts.
  - iii. Shall prepare the newsletter to be sent out to all HeforShe x UvA members in collaboration with the Secretary.
  - iv. Shall design the communication and advocacy campaigns.
  - v. Shall have the possibility to recruit a team of volunteers to help him/her/them to complete the tasks mentioned above.
  - vi. Possibility of having a Co-Communication Officer who will share these duties. They shall decide which duties each of them have at the beginning of their term. The decision shall be approved by the other Board members.
- g. Events Officer
- i. Shall draw up an Activity/Events Plan for the year ahead at the beginning of the academic year.
  - ii. Shall manage all the events and update the Board on the organisational progress for each event.
  - iii. Shall run all the final decisions concerning the events by the other Board Members.
  - iv. Shall update the events pages of HeForShe x UvA's website.
  - v. Shall have the possibility to recruit a team of volunteers to help him/her/them to complete the tasks mentioned above.

## **Article 7**

- a. The association year is the same as the UvA's academic year.
- b. The Annual Report of the previous year (and the previous Board) has to be presented to the new and/or re-elected members of the Board at the latest a month before the start of the academic year. It should also be published on the website and sent to the members at the end of the given academic year, as well as in the beginning of the following academic year.

## Annual Contribution

### **Article 8**

- a. The payment of the annual contribution is the condition to become a member of HeForShe x UvA.
- b. The annual contribution stands at 5 euros and is non-refundable.
- c. It shall be paid within 2 weeks of signing up to become a member of HeForShe x UvA.
- d. In case of renewal of the membership, it shall be paid within 2 weeks after the communication is sent out about this topic.

## Sponsorships

### **Article 9**

In addition to the funding received through the annual contributions, HeForShe x UvA Board members have the possibility of searching for sponsors for specific events.

## General Provisions

### **Article 10**

- a. No official business of HeForShe x UvA shall occur without the approval of more than 50% (the majority) of the Board members.
- b. HeForShe x UvA shall comply with all state, local, and University laws, policies, and procedures.
- c. HeForShe x UvA shall not condone or participate in any action taken or situation created intentionally, on or off the University campus, by students or off-campus individuals to produce physical discomfort, embarrassment, harassment, or ridicule.
- d. HeForShe recognizes its role and responsibilities as a member of an engaged and inclusive University community.

## Affiliation

### **Article 11**

HeForShe shall be affiliated with HeForShe UN Women.

## Amendments

### **Article 12**

- a. Amendments to these Articles may be proposed by any Board member at a regularly scheduled meeting.
- b. Ratification of an amendment requires a unanimous vote of the entire Board.

## House rules

### **Article 13**

- a. The Board members may adopt internal House rules.
- b. The internal rules may not contravene the local or national law and/or the Articles of HeForShe x UvA.

## Dissolution

### **Article 14**

- a. The student association can be dissolved by unanimous vote of Board members, in consultation with the other members of HeForShe x UvA, at the end of semester 1 or semester 2.
- b. After the dissolution, the liquidation shall be effected by the Board members.
- c. The positive balance after liquidation will be transferred to a non-profit organisation, chosen through a unanimous vote of the Board members.